



MEMORANDUM VILLAGE OF NORTHBROOK

TO: Staff

COPY: Village President & Board of Trustees – Department Heads

FROM: Richard Nahrstadt, Village Manager

DATE: March 22, 2019

SUBJECT: STAFF BRIEFING

WEEK OF March 18, 2019

BICYCLE TASK FORCE

On Monday, March 18, the Bicycle Task Force held a special meeting. At the meeting, the Task Force discussed the education component of the Master Bicycle and Pedestrian Plan, and individual members reported their findings regarding the educational opportunities provided by the local School Districts for students. The Task Force also discussed the possibility of allowing a Grand Prix-style bicycle race within the Village in 2020. The Task Force's next regular meeting is Wednesday, May 8.

ADMINISTRATIVE AND FINANCE COMMITTEE BUDGET WORKSHOP

On Tuesday, March 19, the Village Board's Administration and Finance Committee met to review the third quarter financial reports and the proposed budget for Fiscal Year 2019/2020, which begins May 1. At the meeting, the Committee recommended the proposed budget to the full Village Board for consideration at the April 9 regular meeting. The proposed budget is available at <http://www.northbrook.il.us/taxdollarsatwork>, Village Hall, and the Northbrook Public Library.

SPECIAL BOARD OF TRUSTEE MEETING

On Tuesday, March 19, the Board of Trustees held a special meeting. Under Administration and Finance, the Board approved an ordinance abating a portion of the 2018 Property Tax Levy for debt service. The next Regular Village Board meeting is Tuesday, April 9.

PUBLIC WORKS COMMITTEE MEETING

On Tuesday, March 19, the Public Works Committee met to hear a request for the removal of a heritage 35-inch diameter Red Oak tree at 3181 and 3183 Highland Road. The Committee unanimously recommended approval with a number of conditions. The Village Board will consider the recommendation on April 9.

PLAN COMMISSION MEETING

On Tuesday, March 19, the Plan Commission held a regular meeting where it conducted two public hearings. The first public hearing was on an approval of an 84-unit townhome subdivision (1910 Techny Road), involving a rezoning from I-1 Restricted Industrial to R-8 Multi-Family and a special permit for a planned development. A draft resolution recommending approval will be on the Thursday, April 4 Special Plan Commission Agenda.

The second public hearing was on an application seeking approval for a new Bank of America building (1200 Shermer Road) with a two-lane drive-thru. The Plan Commission discussed the proposal's traffic impact and the recently modified Shermer Road traffic configuration near the Shermer/Waukegan intersection. The Plan Commission voted to recommend approval of the application.

The next Plan Commission meeting will be a special meeting on Thursday, April 4 to discuss the Northbrook Court redevelopment application. (The regular meeting on Tuesday, April 2 was canceled due to Election Day.)

YOUTH COMMISSION MEETING

On Wednesday, March 20, the Youth Commission held a regular meeting. During the meeting, the Commission finalized the plans for the upcoming Mindfulness forum. The Mindfulness forum will take place Sunday, April 7 from 2-4pm at the library. The next Youth Commission meeting is Wednesday, April 17.

EDC SUBCOMMITTEE MEETING

On Thursday, March 21, the Economic Development Committee (EDC) Subcommittee to Promote Understanding of Economic Development met to review a draft of an article to appear in the May Village Newsletter highlighting the importance of the Northbrook Park District and the benefits of a strong tax base. The article is the latest in a series published in the Village Newsletter on behalf of the EDC highlighting the partnerships between government, residents, and businesses.

ENVIRONMENTAL QUALITY COMMISSION

On Thursday, March 21, the Environmental Quality Commission (EQC) held a regular meeting. The Commission reviewed applications and selected Green Resident and Green Business Award winners. The Green Resident and Green Business Awards will be presented at a Village Board meeting in April. The Commissioners also reviewed materials and preparations for their booth at the Saturday, April 13 Earth & Arbor Day Celebration. Lastly, the Commission continued their review of educational materials for responsible use of pesticides in landscaping. The EQC's next meeting is April 18.

NEWEST FIREFIGHTER/PARAMEDIC

On Friday, March 15, Brian Collazo graduated from the NIPSTA Fire Academy. His company had both the highest overall academic score and the best physical fitness. Brian's twin brother Brandon was just hired as a firefighter/paramedic for Northbrook last year and attended the Fall 2018 Academy. Brandon was able to pin Brian's badge at the graduation.



POLICE DEPARTMENT ACTIVITY

On Monday, March 18, Northbrook's newest Police Officer, Brett Kim, was sworn in. Brett, pictured right with Police Chief Roger Adkins, was formerly an Officer with the Chicago Police Department. Please welcome Officer Kim to the Northbrook Police Department.



The Police Department welcomes new Police Chaplain Imam Hazim Fazlic. Imam Hazim Fazlic is a dedicated teacher, renowned speaker, and interfaith activist. Prior to being appointed as Imam of the Islamic Cultural Center of Greater Chicago, Imam Hazim Fazlic worked as a religious and community leader for the Bosnian-Muslim community in London and Birmingham (UK) for 11 years. Welcome Imam Hazim Fazlic to Northbrook's Police Chaplain program.

COFFEE WITH A COP

On Thursday, March 21, representatives from the Northbrook Police Department, including Police Chief Roger Adkins, Community Relations Supervisor Tom



Moore, Counseling Services Director Nancy Vaccaro, and Officer Dave Humphries with his partner Canine Pongo met with over 50 residents at Covenant Village of Northbrook for 'Coffee with a Cop'. The Covenant Village residents enjoyed coffee and cookies while staff shared information on a variety of topics including phone scams, Northbrook's 911 dispatching procedures, counseling services, other police functions, and Canine Pongo's background, abilities, and his "home" life. Following the presentation and Q&A session, residents and staff had the opportunity to pet Pongo and meet one-on-one with the Police staff. The next Coffee with a Cop event is Thursday, April 11 from 7 to 9 a.m. at the Northbrook Metra Station.



FIRE DEPARTMENT ACTIVITY

On Monday evening, March 18, the Fire Department responded to reports of a fire in the basement of the YMCA. Crews arrived to find the building evacuated and smoke coming from the basement. They located and extinguished a fire in a commercial clothes dryer. Thanks to a functioning alarm system, everyone safely exited the building. All events were canceled for the evening while the building was ventilated.

ANTHONY TRAIL RECONSTRUCTION PROJECT

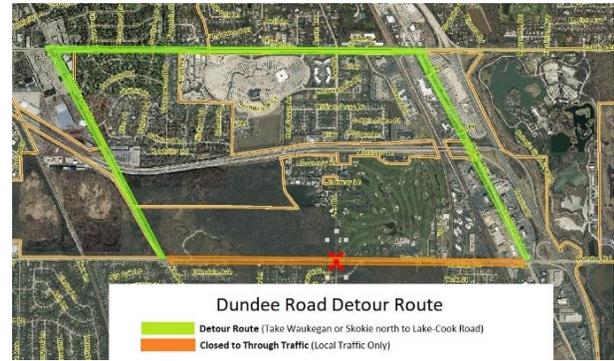
Next week, weather permitting; the Village's contractor will begin the Anthony Trail reconstruction project. The initial work for this project will include saw cutting of the roadway in preparation for removal and reconstruction. This improvement project will include the full reconstruction of Anthony Trail between Commercial Avenue and Macarthur Boulevard. Motorists are asked to use caution in the work area and to expect full lane closures as the project progresses. For more information on this project, please visit www.northbrook.il.us/anthonytrail.

1000 SKOKIE BOULEVARD ROADWAY IMPROVEMENTS

Next week, work on the 1000 Skokie Boulevard roadway project will resume with the installation of new landscaping and final restoration. This construction will require daily lane closures but the road will remain open to traffic throughout the project. Staff anticipates this work will be completed by Friday, June 28. This work is being completed as part of the 1000 Skokie Boulevard development and includes pavement widening on Skokie and installation of a dedicated right-turn lane from Sunset Ridge Road to Skokie.

DUNDEE ROAD CULVERT REPLACEMENT PROJECT

This week, the Illinois Department of Transportation’s (IDOT) contractor continued preliminary work on the Dundee Road Culvert Project in preparation for the upcoming full closure of Dundee Road at Lee Road to through traffic. Staff anticipates the closure will begin on Monday, April 15 and continue for six months. Traffic will be detoured to Lake-Cook Road via Waukegan Road and Skokie Boulevard during this time (see the detour map to the right). Signs notifying motorists of the upcoming road closure will be put up by IDOT on Monday, April 1.



This project includes replacement of the existing culvert and road above the culvert located at the intersection of Dundee and Lee Roads. This work will require that the Village's 24-inch cast iron water distribution main on the north side of Dundee Road, the 12-inch water main on the west side of Lee Road, and a section of the 15-inch sanitary sewer also located on the north side of Dundee Road be relocated to avoid any conflicts during the project. For more information, to read project updates, or to sign-up for email updates, please visit www.northbrook.il.us/dundeeroad.

SHERMER ROAD BRIDGE PROJECT

Beginning the week of April 1, the Village’s contractor will resume work on the Shermer Road Bridge in downtown Northbrook. The remaining bridge improvements include installation of the brick sidewalk and parapet walls. This work will require daily lane closures but the road will remain open to traffic. The Village’s digital message boards will be placed on Shermer Road to inform motorists of the project and remind them that the road is open. This work is expected to be complete by Tuesday, April 30. For more information on this project, please visit www.northbrook.il.us/shermerbridge.

CONCRETE ISLAND REPAIRS

Beginning Monday, April 1, Public Works crews will repair the concrete island at Shermer Road and Church Street following a vehicle accident that knocked down the traffic signal and damaged the concrete sidewalk and ADA panels. This work will require intermittent lane closures but all traffic lanes will remain open. Staff anticipates the repairs will be complete by the week of April 8.

WEEK OF March 25, 2019

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| SAT. | 3/23 | 9am-5pm | Early Voting in Board Room |
| SUN. | 3/24 | 9am-4pm | Early Voting in Board Room |
| MON. | 3/25 | | Spring Break through March-31 |
| | | 9am-7pm | Early Voting in Board Room |
| | | 7:00 p.m. | ZBA - Canceled |
| TUES | 3/26 | 7:30 a.m. | ICDC – Canceled |
| | | 9am-7pm | Early Voting in Board Room |
| | | 7:30 p.m. | Regular Meeting of the Board of Trustees – Canceled |
| WED. | 3/27 | 9am-7pm | Early Voting in Board Room |
| THURS. | 3/28 | 9am-7pm | Early Voting in Board Room |
| FRI. | 3/29 | 9am-7pm | Early Voting in Board Room |
| SAT. | 3/30 | 9am-5pm | Early Voting in Board Room |
| SUN. | 3/31 | 9am-4pm | Early Voting in Board Room |