



MEMORANDUM VILLAGE OF NORTHBROOK

TO: Staff

COPY: Village President & Board of Trustees – Department Heads

FROM: Richard Nahrstadt, Village Manager

DATE: April 26, 2019

SUBJECT: STAFF BRIEFING

WEEK OF April 22 2019

BOARD OF TRUSTEES REGULAR MEETING

On Tuesday, April 23, the Board of Trustees held its regular meeting. At the meeting, President Frum recognized Shred Spot as the 2019 Green Business Award recipient, and Anna and Andrew Pawlowski as the 2019 Green Resident Award recipients.

Under the Consent Agenda, the Board approved a number of resolutions and ordinances including contract authorizations for tree trimming services, construction services for culvert improvements, asphalt services, cemetery burials and related services, material delivery and debris disposal, purchase of parkway trees, water treatment chemicals, concrete materials, asphalt materials, water meters and associated parts, employee uniforms, equipment for the emergency operations center, automatic external defibrillators, and two fleet vehicles; and approvals for a land use and parking study for the downtown area and various Plan Commission dockets related to 1910 Techny.

Under Planning and Zoning, there was a preliminary review of a distillery expansion with a tasting room at 1904-1906 Techny Road.

Under Administration and Finance, the Board adopted ordinances authorizing the 2019/2020 Annual Fee Ordinance and approving the Northbrook Court TIF District.

ZONING BOARD OF APPEALS MEETING

The Zoning Board of Appeals (ZBA) held its regular meeting on Monday, April 22. The ZBA reviewed and approved a setback request for an existing industrial building at 2855 Shermer Road. The ZBA also reviewed two fence requests (3618 Walters Avenue and 2525 Techny Road) and continued both hearings to June 24. Finally, the ZBA reviewed and unanimously denied requests for building coverage and setback variations at 4275 Lindenwood Lane.

INDUSTRIAL & COMMERCIAL DEVELOPMENT COMMISSION

The Industrial & Commercial Development Commission (ICDC) held its regular meeting on Tuesday, April 23. The ICDC reviewed and recommended approval of the requested Northbrook Court Redevelopment TIF and Sales Tax Incentive Request. The ICDC also supported the Board's approach to encourage and not tax or require the use of reusable bags by local merchants. The Commission also received a briefing on the Dundee Road construction and the Quarterly Market Conditions Report.

BOIL ORDER UPDATE

At approximately 10:00 a.m. on Tuesday, April 23, the Village of Northbrook experienced a loss of pressure within its water distribution system. This loss of pressure was due to the Illinois Department of Transportation's contractor performing work at Dundee Road and Lee Road and directionally boring through a 24-inch diameter water main. While the damaged section of main was isolated and pressure was quickly restored, the Village issued a precautionary boil order in compliance with Illinois Environmental Protection Agency policies. This boil order was lifted on Wednesday, April 24 once its water samples verified water quality. The Village communicated with residents and businesses during the pressure loss and subsequent boil order through Northbrook Notify, the Village website, and its social media accounts.

The Village thanks all residents and businesses for their patience and cooperation during these events. Residents, businesses, and other interested parties are strongly encouraged to sign up for Northbrook Notify to receive notifications in case of an emergency at www.northbrook.il.us/northbrooknotify.

POLICE DEPARTMENT ACTIVITY

On April 23, School Liaison Officer Gutwillig participated in a school lockdown drill at Meadowbrook Elementary School. Detective Gutwillig and staff assisted the School Principal, Administrators, Teachers and students in the exercise.

Director of Counseling Services, Nancy Vaccaro, celebrated her 35 year anniversary with the department by conducting Roll Call at the Police department. We would like to thank her for her many years of outstanding service to this community and department.



TRI-STATE SPUR VEHICLE ACCIDENT

On Sunday, April 21, the Fire Department responded to a multiple vehicle accident on the eastbound Tri-State Spur just past the toll plaza. A tractor trailer did not stop in time and hit several cars that were stopped in the construction zone. Five people were transported to local hospitals including three with serious injuries to a Level 1 trauma center.



INTERDIVISIONAL AMBULANCE BOX REQUEST

On Thursday, April 25, Northbrook's Ambulance 12 was requested on an Interdivisional Ambulance Box request to Beach Park due to an ammonia spill. The spill was caused by a tractor towing several large containers of anhydrous ammonia that suddenly began to leak. There were over 37 patients transported to local hospitals due to the fumes, which can cause breathing difficulties, burns, blisters, and may be fatal if inhaled in higher concentrations.



ANTHONY TRAIL RECONSTRUCTION PROJECT

This week, the Village's contractor completed the third phase of the project, which included removing and replacing the pavement, curb, and sidewalk located on the western side of Anthony Trail between

Commercial Avenue and Macarthur Boulevard. Next week, crews will begin the final phase of the project, which includes removing and replacing the pavement, curb, and sidewalk on the eastern side of Anthony Trail between Macarthur and Commercial. During this stage, traffic will be detoured to Macarthur Avenue via Wainwright Drive and Commercial Avenue. However, access will remain open for all businesses located on the section of Anthony Trail under construction. For more information on this project, please visit www.northbrook.il.us/anthonytrail.

SHERMER ROAD BRIDGE PROJECT

This week, the Village’s contractor completed final paving of the bridge approaches and began installation of the sidewalk pavers on the bridge. Next week, crews will continue paver installation. This construction will require daily lane closures but the bridge will remain open to traffic through the completion of the project. For more information on this project, please visit www.northbrook.il.us/shermerbridge.

WATER DISTRIBUTION SYSTEM PRESSURE ZONE PROJECT

The Village completed the pumping down, emptying, and cleaning of the West Side Reservoir this week. Staff anticipates that repairs to any cracks in the concrete will begin next week. The reservoir will be out of service for approximately five weeks.

This work is part of implementing a second pressure zone within the water distribution system to increase pressures in the northwest portion of the Village. As part of this project, the Village is completing a number of improvements to Village’s West Side Reservoir, which will pump water into the second pressure zone. The second zone is expected to be active later this year.

WEEK OF April 29, 2019

MON.	4/29	7:00 p.m.	Celebration of Cultures Subcommittee – Terrace Room
TUES.	4/30		No Meetings
WED.	5/1	6:00 p.m.	Northbrook Cares Subcommittee – Terrace Room
		7:00 p.m.	Rescheduled Special CRC Meeting – Terrace Room
THURS.	5/2	6:30 p.m.	Welcome to NB/Flamingo Friday Meeting - Shermer Study
		7:00 p.m.	Arts Commission – Terrace Room
FRI.	5/3		No Meetings
SAT.	5/4	9a.m. - Noon	Electronic Recycling - behind the Village Hall