



MEMORANDUM VILLAGE OF NORTHBROOK

TO: Staff

COPY: Village President & Board of Trustees – Department Heads

FROM: Richard Nahrstadt, Village Manager

DATE: June 21, 2019

SUBJECT: STAFF BRIEFING

WEEK OF JUNE 17, 2019

PLAN COMMISSION MEETING

On Tuesday, June 18, the Northbrook Plan Commission held its regular meeting. The Commissioners had a roundtable discussion with the consultant team working on land use and transportation options for the downtown area. Following the discussion, the Plan Commission participated in a training session conducted by Village staff on the major principles of the Village's Comprehensive Plan. The next Plan Commission meeting is Tuesday, July 16.

EDC SUBCOMMITTEE TO PROMOTE UNDERSTANDING OF ECONOMIC DEVELOPMENT MEETING

On Wednesday, June 19, the Northbrook Economic Development Committee (EDC) Subcommittee met to review the article titled "Business Success Strengthens Community" which will appear in the July issue of the Village Newsletter. They also discussed messages to feature school security and new property tax assessments in upcoming Village Newsletters, and the agenda for the Wednesday, July 10 EDC meeting.

ENVIRONMENTAL QUALITY COMMISSION MEETING

On Thursday, June 20, the Environmental Quality Commission (EQC) held its regular meeting. The Commissioners heard from Citizens Climate Lobby representative Mary Hansen, regarding [U.S. H.R. 763](#) – the Energy Innovation and Carbon Dividend Act. The Commission asked that it be placed on a future agenda for discussion. The Commission continued their review of educational materials for pesticides (specifically Neonicotinoids), the proposed State legislation on single-use plastic bags, and an update on the reusable shopping bags that the Village purchased and will be distributing this summer. Lastly, the Commission discussed Village Newsletter articles and topics to feature in upcoming issues. The next Environmental Quality Commission meeting will be Thursday, July 18.

FARMERS MARKET OPENS FOR THE 11TH SEASON

On Wednesday, June 19, the Northbrook Farmers Market kicked off its 11th season with the traditional Watermelon Cutting ceremony. After a short presentation by local dignitaries, Northbrook Village President Sandy Frum made the first slice at the traditional Watermelon Cutting Ceremony. Ron Bernardi of Sunset Foods provided watermelon for everyone to enjoy.



Pictured right: President Sandy Frum making the first cut with Sunset Food manager Ron Bernardi looking on.

Despite some brief showers, shoppers took advantage of the spring harvest during opening day of the market. Along with the many sponsors, attendees were greeted by Police Chief Roger Adkins, Fire Chief Andy Carlson, and representatives from both departments. Village staff was signing residents up for Northbrook Notify, Northbrook's mass notification system used to provide timely notifications to Northbrook residents and businesses (www.northbrook.il.us/NorthbrookNotify).



Residents are encouraged to shop the market for farm fresh produce and other delicious artisan foods. The market is open 7am to 1pm, Wednesdays through Oct. 9, rain or shine, except for severe weather. The Village will be handing out reusable shopping bags and helping residents and businesses sign up for Northbrook Notify. For more information about the Farmers Market, visit www.NorthbrookFarmersMarket.org

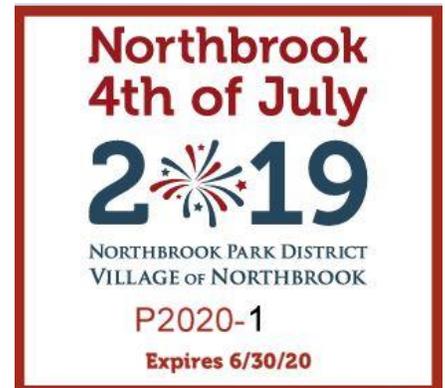
4TH OF JULY PREVIEW

All traditional 4th of July festivities will take place on Thursday, July 4. For the complete schedule of events, visit www.Northbrook4thofJuly.com

Residents may text *4thjuly* to 888777 to receive a link to the 4th of July website and special notifications, including weather alerts related to 4th of July activities.

VILLAGE VEHICLE STICKERS SUPPORT 4TH OF JULY FESTIVITIES

One of the largest expenses on July 4 is fireworks. Northbrook residents can make a donation (\$20 minimum) to support the holiday festivities and receive a special vehicle sticker, featuring the 4th of July logo. The 2019 vehicle stickers must be displayed by Sunday, June 30 at midnight. Purchase a sticker by noon on Saturday, June 29, for the lower rate. The Village Hall is open for sticker sales 8:30am to 4:30pm, Monday – Friday (open late on Tuesday, June 25 until 6:30 p.m.), and Saturday, June 22 and 29, 9am to noon.



WOODLAWN ROAD AND PENFOLD PLACE WATER MAIN REPLACEMENT

This week, the Village's contractor completed the remaining connections between the new water main along Penfold Place and the existing mains on Brentwood Road and Farnsworth Lane (pictured right). Additionally, crews began installing new water main along Woodlawn Road and replaced broken sidewalk squares on Penfold. Next week, crews will complete a temporary restoration of Penfold until the full resurfacing is completed this fall and continue installing the new main along Woodlawn.



This project consists of replacing the original 1948 6-inch diameter cast iron water main along Woodlawn Road with new 8-inch diameter pipe and installation of new 8-inch pipe on Penfold Place from Scott Road to Illinois Road. With this construction, there will be temporary traffic delays and detours, construction noise, dust, and temporary daytime loss of driveway access. Additionally, the contractor will be permitted to store some equipment and materials in the parkway throughout the project. All parkway areas disturbed by construction activities will be restored and the roadway will be resurfaced at the end of the project. For more information on this project and copies of notices, please visit www.northbrook.il.us/woodlawn.

2019 ASPHALT STREET REHABILITATION PROJECT

This week, the Village's contractor began paving Picardy Circle and Picardy Drive (pictured right). Staff anticipates that crews will complete this work and any necessary restoration next week. This will conclude Phase 1 of the project. Phase 2 will begin following the conclusion of the Woodlawn Road and Penfold Place Water Main Replacement and includes resurfacing Woodlawn between Western Avenue and Shermer Road and the entirety of Penfold Place. For more information on this project and a listing of streets to be included, please visit www.northbrook.il.us/2019asphalt.



SHERMER ROAD RESURFACING

This week, the Village's contractor completed paving work and installation of pavement markings on Shermer Road between Angle Avenue and Church Street. Next week, the final restoration work required to complete this project will begin.

SANITARY SEWER SMOKE TESTING

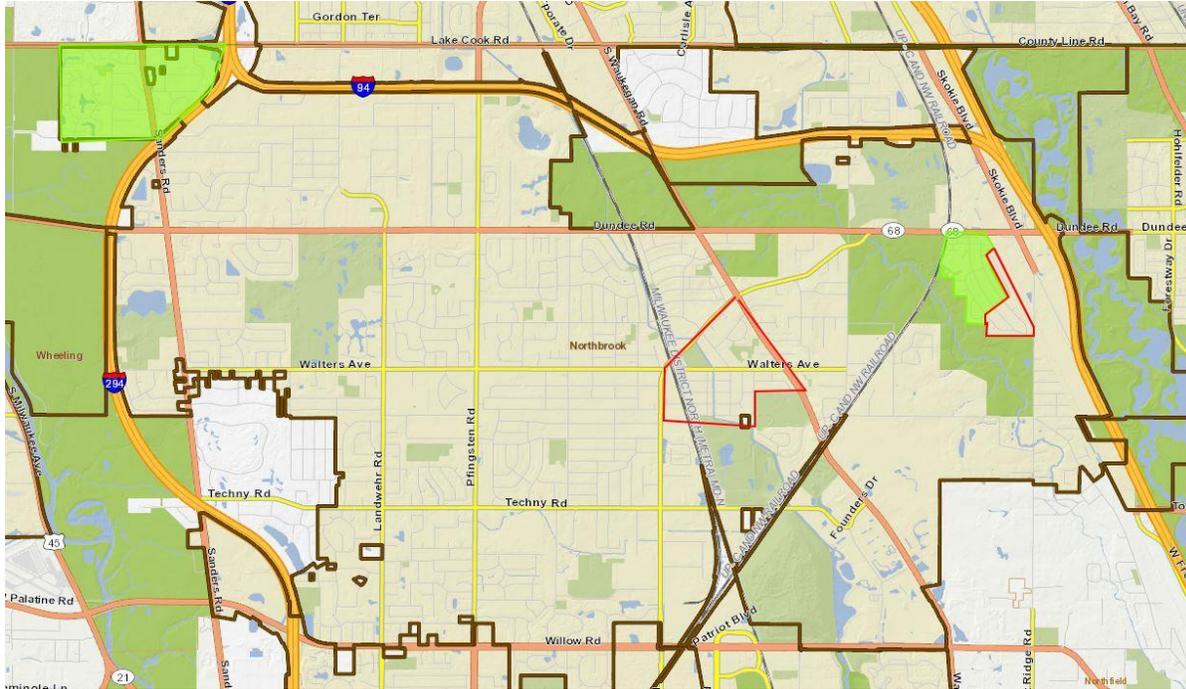
The Village of Northbrook owns and maintains approximately 133 miles of sanitary sewer with 3,411 manholes. This system collects and transports sanitary waste to the Metropolitan Water Reclamation District of Greater Chicago's (MWRD's) interceptor lines, which carry the waste to MWRD's North Side Treatment Plant in Skokie. MWRD is also the regional stormwater authority for Cook County and regulates stormwater discharge and storage.

Under MWRD regulations, any community that discharges into MWRD's system must implement an Infiltration & Inflow Control Program (often called an "IICP"). The goal of these programs is to prevent stormwater from infiltrating sanitary sewer systems, creating excessive wet weather flows and causing sanitary sewer back-ups. As part of creating this program, the Village must complete certain types of testing to its sanitary sewers. One required testing is smoke testing, where sanitary mains are pressurized with non-toxic, non-staining liquid smoke to help identify defects and potential points of cross connection (i.e. downspouts connected to the sanitary sewer). During this testing, smoke can rise up from sanitary sewer manholes, the vent stacks of individual buildings and the ground.

This week, crews completed smoke testing in roughly half of this year's designated testing area (highlighted in green on the map below). Next week, staff anticipates crews will complete the remainder of this testing (outlined in red on the map below). During this testing, contractor crews will pressurize individual segments of main and survey the area where the testing is conducted to identify points where smoke is found. Contractor staff may need to temporarily access private property to spot smoke or access manholes on easements. A Public Works staff member will also be present at all times to help answer any questions and monitor work.

In anticipation of this work, staff mailed letters on Monday, June 3 to residents living in the testing areas advising them of the upcoming working and how to get more information. Additionally, two to three days prior to smoke testing, the Village’s contractor will place pink door tags on each property to notify them of the specific date that the testing will occur on the sewer main serving their property and answer frequently asked questions. The day prior to testing, staff will also issue a Northbrook Notify message targeted to the individuals who have signed up in the area to be tested. More information and a daily log to keep residents updated can be found at www.northbrook.il.us/smoketesting.

For any questions, please contact the Public Works Department at 847-272-4711.



WEEK OF June 24, 2019

SAT.	6/22	9 a.m.-Noon	Vehicle Stickers on sale – Village Hall, Finance Department
MON.	6/24	7:00 p.m.	ZBA – Board Room
TUES.	6/25	7:30 a.m.	ICDC – Meeting Canceled
		6:00 p.m.	Special Committee of the Whole – Terrace Room
		7:30 p.m.	Regular Meeting of the Board of Trustees – Board Room
WED.	6/26	6:30 p.m.	CRC Northbrook Cares Subcommittee – Terrace Room
THURS.	6/27		No Meetings
FRI.	6/28		No Meetings
SAT.	6/29	9 a.m.-Noon	Vehicle Stickers on sale – Village Hall, Finance Department