

MEMORANDUM

TO: STAFF

**COPY: VILLAGE PRESIDENT & BOARD OF TRUSTEES
DEPARTMENT HEADS**

FROM: Richard Nahrstadt, Village Manager

DATE: January 13, 2012

RE: STAFF BRIEFING

WEEK OF JANUARY 9, 2012

REGULAR BOARD OF TRUSTEES MEETING

The Board held their first Regular Meeting of the New Year on Tuesday. Under the President's Report, Mark Freeman was appointed to the Industrial and Commercial Development Commission. During Consent, seven (7) Resolutions and three (3) Ordinances were passed including a Resolution approving additional consulting services for the New Master Stormwater Management Plan. During the Planning/Zoning Committee report, the Public Hearing regarding a request by the Northbrook Park District for the Village to annex 180 Anets Drive was continued to January 24, 2012. Also under this report, the approval documents for the North Shore Sports Center (1850, 1864, 1868 & 1870 Old Willow Road) were approved. There was a Preliminary Hearing regarding the consideration of passing regulations allowing residents to raise chickens. This item was referred to a Communications/Legislation Committee where it will be discussed further at a meeting date to be determined.

The next Regular Meeting of the Board of Trustees will be on Tuesday, January 24. The January 17 Committee of the Whole meeting was cancelled.

WINTER WEATHER HAS FINALLY COME TO NORTHBROOK

The first snowfall of the year and season arrived with seven (7) inches of snow from the storm system that began yesterday at 9:00am and continued until roughly 1:30am this morning. Crews started salting sections yesterday when the snow fall began. At 3:30pm our crews began plowing, as we had accumulated approximately 2 inches of snow. They have been through each plow route two (2) times and will be completing a third time through today. The sidewalk plows have been out since 2:00am this morning was completed this afternoon.

SENIOR SERVICES COMMISSION MEETING

The Senior Services Commission met for their regularly scheduled meeting on Thursday, January 12. The Commission reviewed a draft survey that was written by the CRC/Senior subcommittee on the Village to Village project, which will determine what seniors who wish to stay in their homes rather than move to greater care facilities need to do so.

The Commission also reviewed the draft 2012/13 budget, and voted to recommend a total fund budget to the Board of Trustees that is less than next year's anticipated revenues. This is the seventh year in a row that the Commission has voted to recommend no increase in rent rates at Crestwood Place.

Finally, the Commission voted to recommend to the Board of Trustees that the Village renew its contract with Realty and Mortgage for management services at Crestwood Place for an additional two years. This is the first such renewal for Realty and Mortgage since they won the contract two years ago. The next scheduled Commission meeting is set for March 22, 2012.

WATER MAIN BREAKS

Public Works has repaired six (6) water breaks this week, bringing the total for January to eight (8). Breaks occurred in the 2500 block of Partridge Lane, 1300 block of Crestwood Drive, 2100 block of Clover Road, 1300 block of Meadow Road, 2900 block of Shabonee Trail, and the 1100 block of Crestwood Drive. At each repair site, temporary restorations have been made with permanent restorations to be completed in the spring.



Shabonee Tr. Water Main Break



Meadow Rd. Water Main Break



Crestwood Dr. Water Main Break

NEW WATER TOWER

The process of gradually increasing the pressures in the water distribution system to fill the tower level at a rate of one (1) foot per day is underway. As this process progresses, the old tower will be taken offline. While system pressures are being increased, hydrants at six (6) locations in the Village have had pressure relief valves installed on them to help prevent water main breaks.

SHERMER ROAD BRIDGE WORK SCHEDULED FOR THIS SUMMER

The Illinois Department of Transportation (IDOT) will be reconstructing the Shermer Road Bridge over the Middle Fork of the Chicago River between Lee and Dundee Roads. Work will include beam and deck replacement and require the bridge to be closed between May and August.

FELONY THEFT ARREST

On Wednesday, January 11, at approximately 3pm, HomeGoods at Willow Festival reported to Police a retail theft in progress. The offenders had a confrontation with a HomeGoods Loss Prevention Officer in the parking lot. The offenders fled the area in their vehicle. Officer Lacina located and stopped the vehicle a short distance away from the store. Items from HomeGoods were discovered in the vehicle and the two subjects, who are also under investigation for deportation by the Department of Homeland Security (ICE), were arrested and charged with felony retail theft and aggravated battery. ICE personnel were notified of the offenders' bond hearing.

NORTAF MAJOR CRASH ASSISTANCE TEAM CALL OUT

On Friday afternoon, January 6, MCAT responded to the area of Caldwell and Oakton in Morton Grove to investigate a five (5) vehicle crash. Preliminary investigation indicates that a 63-year-old male driver lost control of his vehicle in the intersection and struck a traffic light standard before striking four (4) other vehicles in the left turn only lane. The 63-year-old driver was transported to Lutheran General Hospital where he was reported to be in a coma. One other driver who suffered a minor injury was taken to the hospital and released.

BURGLARIES

A patron at the Glenbrook Racquet Club left her purse in her unlocked car and when she returned, the wallet was missing from the purse. The patron spoke to two people in a nearby vehicle and inquired if they had seen anyone near her car or if they had her wallet. They denied seeing anything and left. A short time later the Club called to say her wallet had been turned in by another patron using the Club. Missing from the wallet was a small amount of cash and a credit card, which was immediately cancelled by the victim.

Investigations personnel are working on the case.

NORTHBROOK ASSISTS GLENCOE WITH HOUSE FIRE

On Wednesday January 11, at about 2:00am, a Northbrook Engine and Ambulance responded to Glencoe for a house fire. The entire porch and north exterior of the structure was on fire, extending into the single family home. Northbrook firefighters assisted with extinguishing the fire. Although the home was occupied at the time of the fire, no injuries were reported.

TOWER 12 RESPONDS TO BUFFALO GROVE FOR A STRUCTURE FIRE

Buffalo Grove requested Tower Ladder 12 on Wednesday afternoon, January 11, for a large two-story commercial building fire. The fire was isolated to the ventilation system and extinguished by firefighters.

WEEK OF JANUARY 16, 2012

MON.	1/16		Martin Luther King Jr's Birthday (Observed) Village Hall OPEN
TUES.	1/17	6:30 p.m.	Ad Hoc Economic Development Committee - Terrace Room
		7:30 p.m.	Plan Commission Meeting - Board Room
		7:30 p.m.	Committee of the Whole - Cancelled
WED.	1/18	7:00 p.m.	Youth Commission - Terrace Room
		7:30 p.m.	4th of July Association - Station 11 Classroom
THURS.	1/19	7:30 a.m.	Special Meeting of the Foreign Fire Insurance Board - Station 11
		5:00 p.m.	Electrical Commission - DPS Conference Room
		6:30 p.m.	Stormwater Management Commission - Cancelled
		7:00 p.m.	Environmental Quality Commission - Terrace Room
FRI.	1/20		