

MEMORANDUM

TO: STAFF

**COPY: VILLAGE PRESIDENT & BOARD OF TRUSTEES
DEPARTMENT HEADS**

FROM: Richard Nahrstadt, Village Manager

DATE: January 15, 2010

RE: STAFF BRIEFING

WEEK OF JANUARY 11, 2010

REGULAR BOARD MEETING

The Board of Trustees held their regular meeting on Tuesday, January 12. During the President's Report, President Frum proclaimed January 18, 2010 as Martin Luther King Day in Northbrook, urging all residents to recognize this as a day of service to others. Also under this Report, Rick Jamerson was appointed as Chairman of the Electrical Commission.

On Consent, the Board approved required site improvements to the Four Winds Subdivision, the renewal of a purchase agreement for Microsoft Software with CDW-G, purchase of a GNSS data collector, as well as an Ordinance granting a special permit for a transitional housing facility for covenant enabling residences. The Resolution from the Public Works Committee regarding the contract for installation of natural gas unit heaters in east wing of Public Works Center was moved to Consent and approved.

Under the Planning and Zoning report, a Public Hearing was held in regards to Marcello's restaurant's request for a parking variation for the Meadow Shopping Plaza, located in the Village Green Overlay District. Under the Communications and Legislation report, an Ordinance was passed by the Board amending the Annual Fee Ordinance to reflect the change in the number of Liquor Licenses for Class E (Greek Feast). The next Regular Board Meeting is scheduled for January 26, 2010. A Committee of the Whole is scheduled for 7:30 p.m. on Tuesday, January 19 to discuss the draft of the Comprehensive Plan.

ARCHITECTURAL CONTROL MEETING

At their meeting on Thursday, the ACC recommended approval of a building addition and parking lot re-striping for EpcO Paint, located at 1340 Meadow Road, as presented by the applicant. They also approved the elevations for a new single family residence at 712 Greenwood Road. Their next meeting is scheduled for February 11, 2010.

SENIOR SERVICES COMMISSION

The Senior Services Commission met on Thursday for their regular meeting. The Commission recommended that a grievance procedure for residents of Crestwood be adopted as a Village Standard Operating Procedure, which will be finalized by staff next week. Commissioners also reviewed a request for proposal for management services for Crestwood Place, which will also be distributed next week. The current management contract expires on April 30, 2010.

Commissioner Sander Friedman resigned through a letter to the Commission due to failing health. Sander was the Crestwood Place representative Commissioner. Site Manager Marsha Crane will collect résumés from interested Crestwood residents and present them to President Frum before the next meeting. The Commission reviewed the draft budget for the Senior Housing Fund for FY 2010, and recommended that some capital purchases be deferred in order to boost fund reserves. The next Senior Services Commission meeting is scheduled for March 11, 2010.

CAR FIRE ON THE EDENS

Wednesday, January 13, Northbrook firefighters were called to the Edens Expressway, just north of Tower Road for a vehicle fire. The occupants had escaped from the vehicle before crews arrived. While the fire appeared to have begun in the engine compartment area, an exact cause was not determined. The scene was turned over to the Illinois State Police for further investigation. Fire loss was listed at \$5,000.

HOSTAGE SITUATION IN RURAL FIRE PROTECTION DISTRICT ENDS SAFELY

Friday morning, around 1:00 a.m., a domestic hostage situation occurred in the 1800 Block of Highland Avenue in the Northbrook West subdivision of the Rural Fire Protection District. Cook County Sheriff's Police SWAT and Northbrook Police were on the scene along with Northbrook Fire units. The suspect allowed the other occupants to leave the building and barricaded himself inside. At about 4:30 a.m., Cook County SWAT entered the home and secured the male suspect without incident. He was unharmed. Northbrook Ambulance transported the suspect to the hospital for observation.

STABBING VICTIM FOUND ON EDENS EXPRESSWAY

At 10:45 a.m. Friday morning, fire crews were dispatched in response to a report of a pedestrian struck by an auto on the northbound Edens expressway near Tower Road. On arrival they found a victim at the side of the road with multiple stab wounds. Paramedics called for a helicopter for transport to a Level I Trauma Center, but the helicopter was unable to respond due to the weather. Ambulance 11 transported the critical victim to Highland Park Hospital where the victim was pronounced dead shortly thereafter. State Police are investigating.

LOCAL ART OPENING DRAWS HUNDREDS TO DOWNTOWN NORTHBROOK

On Friday, January 8, an estimated 600 people attended an art exhibit at Northbrook's Lloyd Shin Gallery, which opened last year near Sunset Foods on Church Street between Georgie V's and Chicken Charlie's. Terry O. Luc, a longtime Northbrook resident and a member of the Northbrook Arts Commission, exhibited nearly 50 pieces of acrylic paintings to a packed gallery of well-wishers and art dealers. Luc took the initiative to cross promote the opening with Northbrook restaurants, including Marcello's and Francesca's North. A promotional postcard validated at the Lloyd Shin Gallery resulted in a 15 percent dining discount at Francesca's North or a choice of free appetizer or dessert pizza at Marcello's. This validated postcard can be used for the duration of Luc's exhibition which runs until February 2, driving art patrons and diners to both the gallery and restaurants. Friday nights business at both restaurants was impressive with at least eight tables accounted for using the discount at Francesca's North. Both restaurants will track discount usage until next month, resulting in accurate reporting which will help to quantify future and expanded restaurant cross-marketing programs in Northbrook on art gallery opening nights. The Lloyd Shin Gallery is home to many priceless masterpieces, including original works by Leonardo da Vinci, Claude Monet, Paul Klee, Jackson Pollock and Henri Matisse. Luc's opening helped to validate Northbrook as a growing artistic force on the North Shore and Chicago area.

DEPUTY CHIEF ROSS RECEIVES AWARD AND ACCOLADES

Chairman of the Jewelers Security Alliance (JSA) presented an award to Deputy Chief Jeff Ross last week for his efforts in fighting industry crime. Jeff received the 12th Annual James B. White Award for Law Enforcement recognizing him as an expert on the South American gangs that target dealers and jewelers. Jeff participated in several major task forces that have led to the arrests of major gang members in the last year. He is praised as someone who has long served as a vital resource in assisting the JSA and law enforcement personnel throughout the U. S. in identifying criminal suspects and describing jewelry crime methods. John Kennedy, the President of JSA, noted in the ceremony that industry dollars lost to crime fell 11 percent this past year, while the number of criminals arrested for crimes committed against the jewelry industry stood at 507, the highest in recent history. Jeff and his wife, Marcy, flew to New York last weekend to give a presentation and accept his award. Congratulations Jeff and thank you for your efforts.

POCs ATTEND PARAMEDIC SCHOOL AND FIREFIGHTER ACADEMY

Paid on-Call Firefighters Mike Gartz, Graham Kinloch, and Bradley Kliff started the paramedic class at NorthShore University Health System (Highland Park Hospital) last week. For 34 weeks, they will receive over 1300 hours of training in emergency medicine. The final step will be in September, when they challenge the Illinois Department of Public Health paramedic exam which leads to licensure as an Emergency Medical Technician – Paramedic.

Three new POCs, Dan Deja, Tim McCloskey, and Scot Paczosa will start at NIPSTA's Firefighter II Academy on January 18. They will receive 8 weeks of training as a basic firefighter followed by another week of hazardous materials training. This will lead to certification by the Office of the State Fire Marshal as a Firefighter II and Hazardous Materials – Operations Level.

WEEK OF JANUARY 18, 2010

MON.	1/18		MARTIN LUTHER KING DAY - Observed
		9am-5pm	Early Voting – Board Room
		10:00 a.m.	IPBC Meeting -GGCR – GV, PAK
		10:30 a.m.	Art in the Park Discussion - GGCR
TUES.	1/19	9am-5pm	Early Voting – Board Room
		9:00 a.m.	Department Head Staff Meeting – Terrace Room
		6:00 p.m.	Administration and Finance Committee – Terrace Room
		7:30 p.m.	Committee of the Whole – Terrace Room
		7:30 p.m.	Plan Commission – Board Room
WED.	1/20	9am-5pm	Early Voting – Board Room
		8:30 a.m.	Northbrook Nine Meeting – Sunset Foods - CFD
		6:30 p.m.	North Suburban Career Networking Center – Board Room
		7:00 p.m.	Youth Commission Meeting – Terrace Room
		7:30 p.m.	4 th of July Association Meeting – Fire Headquarters- Station 11

THURS.	1/21	9am-5pm	Early Voting – Board Room
		7:30 a.m.	Complete Counts Committee – Terrace Room
		6:30 p.m.	Stormwater Management – Public Works Center, 2 nd Fl.
		7:00 p.m.	Environmental Quality Commission – Terrace Room
FRI.	1/22	9am-5pm	Early Voting – Board Room
			NO MEETINGS
SAT.	1/23	9am-5pm	Early Voting – Board Room