



northbrook

**FORM 1.10**

**VILLAGE OF NORTHBROOK**  
**Development and Planning Services**

1225 Cedar Lane  
Northbrook, Illinois 60062  
847 664-4050 FAX: 847 272-5068  
[www.northbrook.il.us](http://www.northbrook.il.us)

Permit #: \_\_\_\_\_  
Fee: \_\_\_\_\_

**Fence Application**

**General Information**

Property (Work) Address: \_\_\_\_\_

Owner: \_\_\_\_\_

Telephone \_\_\_\_\_ Fax \_\_\_\_\_ Email \_\_\_\_\_

Contact owner for permit pick up? \_\_\_\_\_

**Contractor Information**

Name \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone \_\_\_\_\_ Fax \_\_\_\_\_ Email \_\_\_\_\_

**Fence Work Information**

Does your lot abut more than one street? ☐ Yes ☐ No

Describe Fence Location: \_\_\_\_\_

Describe Fence Style: \_\_\_\_\_

Will this be a replacement of an existing fence? ☐ Yes ☐ No

Fence Material: ☐ Chain link ☐ Iron ☐ PVC ☐ Vinyl ☐ Wood ☐ Other

Proposed Fence Height 1 (Show on Plat) \_\_\_\_\_ (ft & in)

Proposed Fence Height 2 (If height varies, Show Difference on Plat) \_\_\_\_\_ (ft & in)

Proposed Fence Length (Total) \_\_\_\_\_ (ft & in)

**Submittal Statement (Applicant)**

Having submitted plans and specifications, I hereby apply to Development and Planning Services, of the Village of Northbrook, IL for a permit. If this permit is granted, I will comply with all ordinances relating to the permit and pay all required fees. No error in omission in either application or plans, whether said application or plans have been approved by Development and Planning Services or not, shall relieve the applicant from constructing the work in any manner than that provided for in ordinances of the Village relating thereto. The fence will be constructed and maintained solely on the Applicant's property.

I certify that the information contained in this application, attached plans, specifications and other attached documentation is true to the best of my knowledge. I also recognize that as the permit applicant, all fees and requirements associated with the review and future approval of the work described herein is my responsibility.

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_

**Fence Guidelines**

Fence permit applications are required for all new installations as well as for replacement of existing fencing exceeding 25% per side.

To apply for a fence, you must submit a completed fence application along with one (1) copy of the plat of survey for the property. The location of the proposed fence must be clearly detailed on the survey.

The owner or contractor must contact J.U.L.I.E at least 48 hours before construction.

As required by Code, the finished side of the fence must face your neighbor under all circumstances, even in cases where you abut a street, alley, or railroad.

<b>Table 10-108-A-2(a) Maximum Fence and Wall Height</b>						
<b>Property Line</b>	<b>District</b>					
	<i>R-1, R-2 Districts</i>	<i>R-3, R-4, R-5 Districts</i>	<i>R-6, R-7, R-8, RS, MFRC, VGRC Districts</i>	<i>O-1, O-2, O-3, O-4, C-2, C-3, C-4, C-5 Districts</i>	<i>ICS, I-1, I-2 Districts</i>	<i>I-B, OS Districts</i>
Front	5 feet [2]	4 feet	4 feet	prohibited	6 feet [3]	6 feet [4]
Corner Side [1]	5 feet [2]	4 feet	4 feet	prohibited	6 feet [3]	6 feet [4]
Interior Side	6 feet [4]	6 feet [4]	6 feet	8 feet	8 feet	8 feet [3] [4]
Rear	6 feet [4]	6 feet [4]	6 feet	8 feet	8 feet	8 feet [3] [4]
<b>Notes</b>						
[1] If facing the front yard of a residential lot(s) across the street, front yard standards shall apply.						
[2] Driveway gates installed within the fence may be up to 8 feet in height.						
[3] Fence or wall shall be setback a minimum of five feet from the property line and materials shall be restricted to architectural block, masonry, stone, or stucco on masonry only.						
[4] The Village Manager may approve, as an Administrative Adjustment (Section 2-104) an increase in fence height up to 12 feet to accommodate outdoor recreation areas. Sport courts with a 12 foot fence shall be set back a minimum of 10 feet from all lot lines.						

<b>Table 10-108-A-2(c): Maximum Fence and Wall Opacity</b>						
<b>Property Line</b>	<b>District</b>					
	<i>R-1, R-2 Districts</i>	<i>R-3, R-4, R-5 Districts</i>	<i>R-6, R-7, R-8, RS, MFRC, VGRC Districts</i>	<i>O-1, O-2, O-3, O-4, C-2, C-3, C-4, C-5 Districts</i>	<i>ICS, I-1, I-2 Districts</i>	<i>I-B, OS Districts</i>
Front	50%	50%	50%	N/A	100%	100%
Corner Side [1]	100%	50%	100%	N/A	100%	100%
Interior Side	100%	100%	100%	100%	100%	100%
Rear	100%	100%	100%	100%	100%	100%
<b>Notes</b>						
[1] If facing the front yard of a residential lot(s) across the street, front yard standards shall apply.						

As a point of information, fencing can be constructed up to and on the property line. Fences may abut one another. It is the responsibility of the homeowner to see that the fence is not installed on the neighbor's property. The Village does not have a licensed surveyor on staff to determine legal boundaries, therefore we cannot get involved in property line disputes.

If you elect to install a fence in an easement which is indicated on your plat of survey, you must take full responsibility for the fence in the event that any work is necessary in the easement. The Village and the utility companies will not pay for any damages to fences or other structures located in an easement. Under no circumstances may you prevent access to a manhole or utility box.

If the property is located within a designated Floodplain area, please contact the Public Works Department for additional information and requirements.

There is to be a MINIMUM 3 ft. of clearance between a fence and an existing fire hydrant.

Solid wood fences which are installed perpendicularly in drainage easements must be kept at least four (4) inches from the ground to allow for the flow of surface drainage. **The height of the fence is measured from grade, therefore any gap between the fence and the ground must be counted toward the total height of the fence.**

All excavated soil/materials and building materials must be removed from the site immediately following construction.

If you have questions regarding fences, please contact the Zoning Administrator at (847) 664-4055.