



## Permit Application

Permit Address \_\_\_\_\_ Application Date: \_\_\_\_\_

Property Type (check one):  
☐ Commercial/Retail  
☐ Other: \_\_\_\_\_  
☐ Single Family Residential  
☐ Office  
☐ Multi-Family  
☐ Industrial

Description of Work \_\_\_\_\_

Estimated Construction Value \$ \_\_\_\_\_ (required)

**Primary Contact Information** (note: all review correspondence will be emailed to the primary contact)

Name \_\_\_\_\_

Email \_\_\_\_\_ please print clearly

Phone \_\_\_\_\_ Fax \_\_\_\_\_

*Check with the Permit Desk associates for any submittal questions 847-664-4050.*

### Property Owner's Information

Name \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone \_\_\_\_\_ Email \_\_\_\_\_

### Architect's Information ☐ Not Applicable

Name \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone \_\_\_\_\_ Fax \_\_\_\_\_ Email \_\_\_\_\_

### Contractor's Information ☐ Type of Contractor \_\_\_\_\_

Name \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone \_\_\_\_\_ Fax \_\_\_\_\_ Email \_\_\_\_\_

Signature of Applicant: \_\_\_\_\_

Please Print: \_\_\_\_\_ Date: \_\_\_\_\_



## CONTRACTOR(S) OF RECORD

**\*\*IMPORTANT – Must be completed before permit can be issued\*\***

This **completed** form can be submitted anytime during review process or at permit pick up. It is the applicant's responsibility to COLLECT ALL REQUIRED DOCUMENTS (requirements of each contractor are listed below) and submit all together to the Village.

Permit Address: \_\_\_\_\_ Date: \_\_\_\_\_

### General Contractor:

◆ Contractor must have a current Village License

Name:

Address:

City, State, Zip:

Phone:

Email:

### Electrical Contractor:

◆ Provide copy of current Electrical License

◆ Contractor must have a current Village License

Name:

Address:

City, State, Zip:

Phone:

Email:

### Plumbing Contractor: INTERIOR WORK ONLY

◆ Provide copy of Plumber's 055

◆ Submit a Plumbing Letter of Intent

Name:

Address:

City, State, Zip:

Phone:

Email:

### Plumbing Contractor: WATER SERVICE ONLY

◆ Provide copy of Plumber's 055

◆ Submit a Plumbing Letter of Intent

Name:

Address:

City, State, Zip:

Phone:

Email:

### Mechanical Contractor:

◆ Contractor License NOT required

Name:

Address:

City, State, Zip:

Phone:

Email:

### Sewer Contractor:

◆ Contractor must have a current Village License

Name:

Address:

City, State, Zip:

Phone:

Email:

<b>Concrete Contractor: FOUNDATION</b> <b>◆ Contractor must have a current Village License</b>	
Name:	
Address:	
City, State, Zip:	
Phone:	Email:

<b>Concrete Contractor: BASEMENT/GARAGE SLAB</b> <b>◆ Contractor must have a current Village License</b>	
Name:	
Address:	
City, State, Zip:	
Phone:	Email:

<b>Driveway Contractor:</b> <b>◆ Contractor must have a current Village License</b>	
Name:	
Address:	
City, State, Zip:	
Phone:	Email:

<b>Patio Contractor:</b> <b>◆ Contractor must have a current Village License</b>	
Name:	
Address:	
City, State, Zip:	
Phone:	Email:

<b>Patio Electrical Contractor:</b> <b>◆ Provide copy of current Electrical License</b> <b>◆ Contractor must have a current Village License</b>	
Name:	
Address:	
City, State, Zip:	
Phone:	Email:

<b>Patio Plumbing Contractor:</b> <b>◆ Provide copy of Plumber's 055</b> <b>◆ Submit a Plumbing Letter of Intent</b>	
Name:	
Address:	
City, State, Zip:	
Phone:	Email:

<b>Other:</b>	
Name:	
Address:	
City, State, Zip:	
Phone:	Email:

<b>Other:</b>	
Name:	
Address:	
City, State, Zip:	
Phone:	Email:



northbrook

FORM 6.1

VILLAGE OF NORTHBROOK  
Development & Planning Services

1225 Cedar Lane  
Northbrook, Illinois 60062  
847 664-4050  
[www.northbrook.il.us](http://www.northbrook.il.us)

## Contractor Business License Application

**\*\*Completed applications can be submitted via email to [Permits@northbrook.il.us](mailto:Permits@northbrook.il.us)\*\***

**This application is required to be completed for all new and renewal licenses**

COMPANY NAME \_\_\_\_\_

D/B/A \_\_\_\_\_

ADDRESS \_\_\_\_\_ SUITE \_\_\_\_\_

CITY, STATE ZIP \_\_\_\_\_

PHONE \_\_\_\_\_ CELL PHONE \_\_\_\_\_

EMAIL (required) \_\_\_\_\_

(Please print email address legibly!!)

**CONTRACTOR TYPE (Please check appropriate box):**

☐ **General Contractor \$100**

☐ **Plumbing Contractor N/A [No Village License required; Provide copy of current State Registration (055)]**

☐ **Sewer Contractor \$70**

☐ **Electrical Contractor \$70 [Provide Contractor Registration acknowledging both company and corresponding license holder]\***

\* If registration does not identify both, a Letter of Intent will be required identifying both company and license holder.

☐ **Pavement Contractor \$70**

Please check one of the following: ☐ **Concrete** ☐ **Asphalt/Sealcoat\*** ☐ **Pavers**

\* Contractors performing **sealcoating** are required to complete and submit the Village required [Seal Coat Affidavit](#).

Has the applicant(s) ever been convicted of or pleaded no contest to a crime of moral turpitude? (check box). ☐ Yes ☐ No

Has the applicant(s) ever been convicted of a felony or unsuccessfully defended a criminal or civil proceedings charging fraud, misrepresentation or unscrupulous business conduct (check box). ☐ Yes ☐ No

### AFFIDAVIT

I (we) swear and affirm that all work performed pursuant to this business license application shall be in strict compliance with all provisions of the Northbrook Building Code and all other applicable statutes, laws, rules, regulations and ordinances. I (we) understand that, in the event noted code violations are not corrected during the construction of a permitted improvement, the Village of Northbrook reserves the right to revoke this license.

DATE \_\_\_\_\_ SIGNATURE OF OWNER \_\_\_\_\_

\*\*\*\*\*

#### FOR OFFICE USE ONLY

License no. \_\_\_\_\_