

**VILLAGE OF NORTHBROOK**  
**2019 OUTDOOR SEATING AREA LICENSE – RENEWAL APPLICATION**

**RESTAURANT INFORMATION**

(please print or type)

Restaurant Name: \_\_\_\_\_

Address of Restaurant: \_\_\_\_\_ Suite: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Business Phone: \_\_\_\_\_ Business Fax: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

**APPLICANT INFORMATION**

(please print or type)

Legal Name of Entity Owning Restaurant: \_\_\_\_\_

Restaurant Owner/Manager Name (Applicant): \_\_\_\_\_

Owner/Manager Address: \_\_\_\_\_ Suite: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Owner/Manager Phone: \_\_\_\_\_ Business Fax: \_\_\_\_\_

Owner/Manager E-mail Address: \_\_\_\_\_

**PROPERTY OWNER INFORMATION** Also See Reverse Side

(please print or type)

Property Owner Name: \_\_\_\_\_

Property Owner Mailing Address: \_\_\_\_\_ Suite: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Property Owner Business Phone: \_\_\_\_\_ Business Fax: \_\_\_\_\_

Property Owner E-mail Address: \_\_\_\_\_

**NUMBER OF SEATS:**

\_\_\_\_ Inside the Food Service Establishment

\_\_\_\_ Within the Outdoor Seating Area

**CERTIFICATE OF INSURANCE**

\_\_\_ Yes \_\_\_ Not Applicable. If the outdoor seating area will be located in the public way (a public sidewalk or Village-owned property,) did you include a copy of your Certificate of Insurance?

# VILLAGE OF NORTHBROOK

## 2019 OUTDOOR SEATING AREA LICENSE – RENEWAL APPLICATION

### PROPOSED CHANGES TO OUTDOOR SEATING AREA

As a renewal application, you have on file with the Village, an approved license application for Outdoor Seating Area for the subject property. The approval was based upon the following documents you previously submitted: (1) a detailed site plan for the outdoor seating area; (2) specifications regarding your proposed outdoor seating area furniture, fixtures and equipment; and (3) detailed management plan for the outdoor seating area. Do you plan to make any changes to the layout, design, and operation of your outdoor seating area? More specifically:

\_\_\_ **Yes** \_\_\_ **No**. Do you plan to increase the number of seats included in the outdoor seating area?

\_\_\_ **Yes** \_\_\_ **No**. Do you plan to increase the total square footage of the outdoor seating area?

\_\_\_ **Yes** \_\_\_ **No**. Do you plan to change the dimensions of the exterior perimeter of the outdoor seating?

\_\_\_ **Yes** \_\_\_ **No**. Do you plan to add live entertainment within your outdoor seating area?

\_\_\_ **Yes** \_\_\_ **No**. Do you plan to add hours of operation beyond the following the following hours: Sunday through Thursday between 6:00 a.m. and 10:00 p.m. and Friday & Saturday between 6:00 a.m. and 11:00 p.m.? IF SO, MUST BE APPROVED BY BOARD OF TRUSTEES. **If yes to any of the above questions, please explain the changes below or attach an illustration showing the changes:**

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### PROPERTY OWNER AUTHORIZATION - CONFIRMATION

\_\_\_ **Yes** \_\_\_ **No** . I confirm that I have previously received and submitted to The Village of Northbrook, written authorization from the owner of the property on which my restaurant is located to utilize the public right-of-way adjacent to his/her property or a portion of his/her private property to operate the outdoor seating area described above. I understand that if there are any changes to the property including new property ownership, I will need to resubmit a letter from the new owner authorizing the operation of an outdoor seating area.

### TO BE COMPLETED BY THE APPLICANT (OWNER/MANAGER)

The undersigned applicant agrees to operate the outdoor seating area in compliance with all of the Outdoor Seating Area requirements of Chapter 13, Article III of the Northbrook Municipal Code, the outdoor seating area application previously submitted by the applicant and approved by the Village, and the applicant hereby accepts the said terms and conditions of this outdoor seating area license. By operating the outdoor seating area, the applicant also acknowledges and accepts all special conditions imposed by the Village.

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_