



Village of Northbrook

1225 Cedar Lane

Northbrook, Illinois 60062

847.272.5050

Fax 847.272.1892 www.northbrook.il.us

April 8, 2020

Re: Village of Northbrook COVID-19 Business Information and Resources

Dear Northbrook Business Owner,

I imagine the last month has been particularly difficult for you. These strange, unprecedented times continue to change the way we interact with family, friends, co-workers, clients, and everyone in between. One way or other, I am sure your personal and professional lives have been impacted. I'm reaching out to remind you that I am rooting for you, to reinforce the need for physical distancing, and to provide you with helpful resources pertaining to recent federal and local legislation.

Physical Distancing and Sanitizing Products

We ask that you continue to practice physical distancing to protect the health and well-being of your customers, your employees, and yourself. Remember to stay at least 6 feet from other people, do not gather in groups, and avoid crowded places and mass gatherings. We have seen physical distancing effectively implemented using floor markings and signage. In addition to practicing and enforcing physical distancing in your business, we ask that, when possible, you provide sanitizing products such as hand sanitizer or disinfecting wipes to your employees and customers.

Local and Federal Legislation

Northbrook's March 26 Declaration of Emergency allows for emergency purchasing and staffing, and instructs cooperation with other government agencies. The Supplemental Order issued on April 2 prohibits close-contact group sports, activities that involve shared sports equipment, and group exercise programs. Both the Declaration of Emergency and Supplemental Order are attached for your reference.

The Federal CARES Act includes a number of stimulus programs designed to help small businesses maintain their operations through the COVID-19 emergency. The Act's Payroll Protection Program (PPP) enables eligible businesses to receive a forgivable loan to use for payroll purposes, utilities, rent, mortgage interest payments, and more. Program applications opened Friday, April 3, for small businesses (under 500 employees) and sole proprietorships; applications for independent contractors and the self-employed open on April 10. You can find a variety helpful resources related to the CARES Act at northbrook.il.us/CARESAct.

You, our business community, are invaluable. You make Northbrook a truly wonderful place to live, shop, and dine. Please know we are fighting for you and will continue to support you in these uniquely difficult times.

Stay safe,

A handwritten signature in cursive script that reads "Sandra E. Frum".

Sandra E. Frum
Northbrook Village President

PRESIDENT

Sandra E. Frum

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