

Village of Northbrook Order Requiring Face Coverings

Effective Monday, April 20, 2020

Following the [recommendation of the Centers for Disease Control and Prevention](#), Village President Frum has issued a new Supplemental Order **requiring face coverings for persons over the age of five** when performing essential activities.

The Order goes into effect on Monday, April 20, at 12:01 am and states the following:

1. **All persons over the age of five are required to wear a mask or similar protective covering over their nose and mouth made of cloth or other material while:**
 - **Working in or patronizing essential businesses and operations that are open to the public or when employees have contact with the public.**
 - **Shopping for necessary supplies and services, seeking medical supplies or medication, or visiting a health care professional.**
 - **Riding in public transportation, taxis, or ride share vehicles.**
2. **A business owner or operator may refuse admission or service to any individual who fails to wear a face covering as required by this Supplemental Order.**
3. ***Exceptions. A mask or protective face covering is NOT required::***
 - When a person is engaged in outdoor activity and permissible outdoor physical activity (such as walking, hiking, running, or biking), while at the same time practicing social distancing of at least six feet from others.
 - When riding in a personal vehicle.
 - When a person is alone or with members of a household or residence in a private space that is not open to the general public.
 - When doing so poses a greater health, safety, or security risk to the person or to the public.
4. **Appropriate face coverings include non-medical grade masks, homemade masks, scarves, bandanas, or handkerchiefs.**
5. **Medical-grade masks and N95 respirators are not recommended for general public use under this Supplemental Order, and should be reserved for use by health care and medical providers and first responders.**
6. This Order is pursuant to the Village's [Declaration of Emergency](#) issued on March 26 and in addition to the [Supplemental Order](#) issued by President Frum on April 2.
7. **Compliance with the Order.** If you witness someone violating this Order in an essential business, please contact the business owner or manager. To focus on emergency needs, our Police Department may not respond to every reported violation of this Order in person. Our Officers will also contact business owners by phone when there is a reported violation.

Frequently Asked Questions

Businesses

- 1. I work at an essential business, but our establishment is not open to the public. Do I need to wear a mask?**

No. If you are not open to the public, you are not required to wear a mask; however, the Village strongly recommends that anyone who comes within six feet of a coworker should wear a protective mask to protect each other from transmitting the virus.

- 2. What type of sign should I post on the entrance to my business if I am open to the public?**

You may post your own sign at entrances telling customers that they must wear a mask to enter; however, the Village has prepared printable signs that may be posted. The signs can be [downloaded from the Village website here](#).

- 3. My business has installed a Plexiglas shield that is designed to protect customers and my employees. Do my employees still need to wear a mask?**

Yes. Although the use of a Plexiglas shield is an excellent safeguard, it does not provide adequate protection and a mask is required for both the employee and the member of the public.

- 4. Do restaurant employees that do not interact with the public need to wear masks?**

Yes. Any employee involved in food preparation for the public must wear a mask.

- 5. Do grocery store employees who are simply stocking shelves or working in storage areas need to wear masks?**

Yes, anyone who is handling products that will be purchased by the public must wear a mask.

- 6. I have employees that work in remote areas of my business and do not regularly interact with the public. Do they need to wear masks?**

An employee working in an office area of a business open to the public need not wear a mask while working in the office separated from other employees; however, if that employee should leave that office area and enter an area open to the public a mask must be worn.

- 7. Do my employees need to wear a mask when they leave the building to go to their private vehicle?**

No. A mask is not required in open public spaces such as a parking lot when people are separated by more than six feet.

- 8. Do private contractors working inside a home have to wear a face covering?**

No. However, the Village encourages homeowners to request that contractors wear a face covering when working inside a home.

- 9. Do FedEx, UPS, Amazon, or USPS employees have to wear face coverings in Northbrook?**

No. However, the Village recommends the use of face coverings when individuals are in close contact or proximity of others.

Other

10. Does this Order apply to residential locations including multi-family facilities?

This Order does not apply to residential locations including multi-family facilities. However, the Village recommends the use of face coverings when individuals are in close contact or proximity of others.

11. How should I care for a cloth face covering?

It's a good idea to wash your cloth face covering frequently, ideally after each use, or at least daily. The folded mask can be stored between uses in a clean sealable paper bag or breathable container until they can be laundered with detergent and hot water and dried on a hot cycle. If you must re-wear your cloth face covering before washing, wash your hands immediately after putting it back on and avoid touching your face. Discard cloth face coverings that:

- No longer cover the nose and mouth
- Have stretched out or damaged ties or straps
- Cannot stay on the face
- Have holes or tears in the fabric

12. What is a cloth face covering?

A cloth face covering is a material that covers the nose and mouth. It can be secured to the head with ties or straps or simply wrapped around the lower face. It can be made of a variety of materials, such as cotton, silk, or linen.

13. Is it possible to make your own face covering?

Yes! You can [make your own face covering](#). A face covering can be a scarf, bandana or other cloth that covers your nose and mouth.