

JANUARY 9, 2024

# Automated Metering Project Update

# Automated Metering Project – Update

- **Meter replacement program was initially identified as part of the discussion of the Water and Sanitary Sewer Rate Study.**
- **Meter replacement program was discussed at the November 8, 2022 COW meeting and referred to the Public Works and Facilities Committee with Resolution 2022-126 on December 13, 2022.**
- **The Public Works and Facilities Committee discussed the topic on February 7, 2023.**

# Automated Metering Project – Update

- A staff committee with representatives of the Finance, IT, and Public Works Departments as well as the Village Manager's Office was formed.
- This committee met with various meter, network, and software vendors as well as other communities that have completed similar projects.
- The committee provided recommendations to the Public Works and Facilities Committee on July 11, 2023.
- Following this meeting, staff met internally and with an energy services company to learn about different approaches to managing the project.

# Automated Metering Project – Project Management Services RFQ

- A Request for Qualifications for project management services for the automated metering project was released on October 23, 2023.
- On Tuesday, November 14, 2023 the Village received three responses.
- Interviews were conducted with all three firms that submitted responses. Interviews were held on November 29, 30, and on December 1.
- At the conclusion of the interviews, the committee determined that Veregy, LLC. ("Veregy") was most qualified and would best meet the Village's needs.
- Veregy has successfully performed similar services for nearby communities such Glenview, Buffalo Grove, and Palatine.

## **Automated Metering Project - Next Steps**

- Veregy has proposed to utilize their process which consists of an audit phase prior to entering into a contract for project management services.
- Veregy also offers meter installation services as part of their project management services.
- During Audit Phase Veregy will:
  - Review Village's meter data and assist in finalizing the number and sizes of meters needed to purchase.
  - Verify a sample of field conditions (i.e. accessibility of meters in homes)
  - Obtain pricing for the purchase of meters and the network/software needed to read the meters.

## **Automated Metering Project - Next Steps**

- **There is no cost to the Village for Veregy's services during the audit period unless the Village elects not move forward with them for project management and installation services.**
- **If the Village chooses not to move forward with Veregy the Village would pay Veregy \$30,000 for the audit services.**
- **The Village would own and be able to use any and all work produced during the audit phase.**
- **If the Village is satisfied with Veregy's performance during the Audit, the Village would enter into a contract with Veregy for project management services and installation of the meters.**

# **Automated Metering Project - Next Steps**

- **If the Village Board concurs with these next steps, staff will prepare a Resolution for the Board's consideration authorizing the execution of a Letter of Intent with Veregy at the January 23, 2024 agenda.**

# Questions