



# WEEKLY MANAGER'S REPORT

**WEEK ENDING MARCH 28, 2025**

Village Meetings Scheduled for the Coming Week

**March 31, 2025**

Ad Hoc Labor Relations Committee – 3:30 p.m. at Village Hall in the Terrace Room.

Activity Reports

**Police Bulletin:** The weekly police bulletin has been updated for the week ending on [March 28, 2025](#).

Updates

**Early Voting:**

Early voting for the 2025 Consolidated General Election continues through Monday, March 31 at Northbrook Village Hall and other locations. Return mail ballots by mail or at Village Hall in the Board Room. [Click here for hours and more information](#). As a reminder, Election Day voting is at residents individual voting sites and Village Hall is not a voting site on Election Day, April 1<sup>st</sup>.

Saturday (3/29): 9:00am to 5:00pm

Sunday (3/30): 10:00am to 4:00pm

Final Monday (3/31): 9:00am to 5:00pm

**DEA – National RX Take Back Day:**

The Northbrook Police Department will be participating in the DEA National Prescription Take Back Day. Residents can dispose of unused medication that is placed in a Ziploc bag by bringing it to the Northbrook Police Department at 1401 Landwehr Road, Northbrook, IL 60062 on April 26, 2025, from 10am to 2pm. *Needles and inhalers will not be accepted.*

We will collect vape pens or other e-cigarette devices from individual consumers only after the batteries are removed from the devices. It is important to stress that we are not responsible for removing the batteries from the devices.

For more information regarding this initiative visit <https://www.dea.gov/takebackday>. Northbrook Police Department shares the DEA's commitment in encouraging the public to remove any unneeded medications to prevent medication misuse. We want to educate

individuals on the importance of disposing any unwanted, unused, or expired prescriptions safely and anonymously.

### **Nicor Gas Main Replacement Installation in Downtown Northbrook:**

This week, Nicor wrapped up brick replacement at the Meadow and Shermer intersection and addressed the remaining brickwork on sidewalks and ramps. Additionally, Nicor reopened the entrance to the Metra Lot on Monday, March 24.

Looking ahead, Nicor will be working toward completing the rehabilitation of asphalt in the roadway and parking lane on Shermer Road between Meadow Road and the West Fork of the North Branch of the Chicago River. Soon, Nicor will also start repairs of the concrete roadway within the Metra right-of-way on Shermer Road. The Village appreciates everyone's patience as this work continues.

### **Northbrook Downtown Streetscape and Infrastructure Improvements:**

This past week the project continued on the walkway along the west side of Meadow Road, north of Shermer Road. Additionally, the work began on the walkway along the north side of Shermer Road.

Next week, work will be on the walkway along both sides of Meadow Road, north of Shermer Road, as well as work on the walkway along the west side of Meadow Road, south of Shermer Road. This work will include concrete sidewalk removal and replacement, installation of ADA-compliant parking, as well as utility upgrades.



In preparation for the construction, a virtual open house was held March 5 with the adjacent businesses, and they were provided information and access to download a copy of the projected project schedule, presentation, and parking map to display at their business in order to keep customers informed during construction. This information is also available on the Village website here: <https://www.northbrook.il.us/1209/Downtown-Improvement-Project-2025>

### **Automated Water Meter Project:**

Residents and businesses are receiving the project welcome letter. The letter, which comes from the Village and Veregy, introduces the project and provides information on what customers can expect in the next steps. Following the welcome letter, Veregy will mail postcards to customers allowing them to schedule their meter replacement.

Veregy mailed the first round of postcards to customers in billing section 1 on March 26. Meter replacements can only be scheduled after a postcard is received. Meter replacement appointments are scheduled in 2-hour windows but take approximately 30 minutes to complete. Information on the Automated Water Meter Project is available on the Village's website at: <https://www.northbrook.il.us/1154/Automated-Water-Meter-Project>

**Building Permit & Business License Activity:**

- Application for building permit has been submitted for the construction of an additional building within the Gateway Townhome development, now under new ownership.
- Buffalo Wild Wings Go located 2841 Dundee Road has undergone final inspections this week and is pending occupancy/business license approval.

**Commission Training:**

On March 18, 2025, Plan Commission training was held. Presented by the Village Attorney at a public meeting, members learned about the legal responsibilities of the role of a Plan Commission member. They reviewed the major considerations of special permits, variances, exceptions, rezoning, plan amendments, subdivisions, plat amendments, and text amendments questions.

**Special Events:**

The Village permitted two events this week.

- Lew Blond Race on May 17, 2025, from 8 to 10am
- District 27 PTA 5K Race on September 27, 2025, from 5 to 11am at Wood Oaks Park

**Employee News:**

Police Chief Ustich has announced that Detective Jake Pawlicki will be joining the FBI Safe Streets Task Force as the new FBI task force officer for Northbrook. Congratulations to Detective Pawlicki as he continues to represent Northbrook PD and maintain a valuable resource and relationship.