



# WEEKLY MANAGER'S REPORT

**WEEK ENDING MAY 9, 2025**

## Meetings of the Village Board

### **Tuesday, May 13, 2025**

Village Board Regular Meeting – 7:30 p.m. in the Board Room

*At this meeting, newly elected officials will take the Oath of Office – there will not be a Committee of the Whole in advance of the Regular meeting.*

## Save the Date

### **2025 Spring Tree Giveaway - Thursday, May 22, 4–6:30pm**

Northbrook residents can pick up free native tree saplings—like Sugar Maple, Red Oak, and White Pine—on Thursday, May 22, 4–6:30 PM, in the Village Hall's back lot. For events details, please visit [www.northbrook.il.us/1168/Green-Spaces](http://www.northbrook.il.us/1168/Green-Spaces).

### **Northbrook Climate Action Day - Saturday, June 7, 10am-2pm**

The Sustainability Commission is excited to celebrate World Environment Day with Northbrook Climate Action Day resource fair behind Village Hall (1225 Cedar Ln)! Explore the Village Hall demonstration garden and connect with experts, sharing valuable information on sustainability. For events details, please click [here](#).

## Activity Reports

**Police Bulletin:** The weekly police bulletin has been updated for the week ending on [May 9, 2025](#).

## Updates

### **Art in the Park this Weekend**

Northbrook Art in the Park, an independent special event, is this weekend at the Village Green featuring artwork of all medias including photography, painting, handmade jewelry, and more. Public Works staff will be providing barricades and traffic cones to support this permitted event. More information can be found at <https://amdurproductions.com/northbrook-art-in-the-park/>

### **Portion of Shermer Road to Close for Metra Crossing Repairs**

Metra has notified the Village of Northbrook of repairs scheduled to correct defects at the Shermer Road railroad crossing between Meadow Road and Walters Avenue and as a result, Metra is closing the crossing to traffic and pedestrians beginning Monday, May 12 through May 21 to complete necessary track repairs. Learn more [here](#).

This new closing follows Metra's completion of routine/scheduled repairs at the Techny Road railroad crossing which reopened on Thursday, May 8.

### **Shermer Road Corridor Improvements**

The contractor is expected to begin milling and removal of the median on Shermer Road between Techny road and Willow Road next week (week of May 12). During this time there will be minor disruptions to traffic. Motorists are asked to allow for sufficient time to reach their destinations should there be any delays. For learn more information about this project, please visit: <https://www.northbrook.il.us/997/2025---Shermer-Corridor-Improvements>

### **Cook County Roadway Construction Projects Continue**

As of Thursday, April 10 the Cook County Department of Transportation and Highways has begun resurfacing work for the three projects within the Village.

- ***Landwehr Road (Hampton Court in Glenview to Dundee Road)***
  - Completed work for this location includes installation of inlet filters, sidewalk saw cuts, and silt fence installation.
  - Next week, the County anticipates continuing resurfacing work and temporary traffic signal installation.
- ***Sunset Ridge Road (Lake Avenue in Glenview to Skokie Boulevard)***
  - Completed work for this location includes installation of inlet filters, sidewalk saw cuts, silt fence installation, storm sewer work, and pavement milling.
  - Next week, the County anticipates continuing resurfacing work.
- ***Walters Road (Landwehr Road to Pfingsten Road)***
  - Completed work for this location includes installation of inlet filters, sidewalk saw cuts, silt fence installation, storm sewer work, and pavement milling.
  - Next week, the County anticipates continuing sidewalk construction and resurfacing work.

### **Northbrook Downtown Streetscape and Infrastructure Improvements**

During the week of May 5, the contractor continued work on the northwest and southwest sections on Shermer Road pouring concrete, excavating existing materials for installation of structural soils, and installing new light pole bases and illuminated bollard bases. On the northeast section on Meadow Road, work included installation of curbs and new illuminated bollard bases, as well as pouring of regular concrete and decorative concrete. On the Southwest section on Meadow Road. Work included demolition of existing concrete, excavation for new seat walls and placement of seat wall foundations.

Next week, the contractor will continue work and will work in conjunction with Metra's closure of the rail crossing at Shermer. These improvements will enhance accessibility, safety, and the overall appearance of our downtown area.



### Permit Activity

- HODC formerly 1657 Shermer Road is scheduled to erect construction fencing the week of May 19.
- A permit for tree removals has been issued for the 1657 Shermer Road property in conjunction with the Housing Opportunity Development Corporation's (HODC) redevelopment of the northern portion of the parcel. The permit includes approval for the removal of 38 trees located within the existing parking lot and along the north property line. No landmark or heritage trees will be affected. Pre-construction is anticipated to begin May 19, which includes installing perimeter construction fencing and tree removals. For more information on the project, please visit: <https://storymaps.arcgis.com/stories/b14d8fed14524acf982d72b5de010b1c>.

### New Business Licenses Issued

- *The Northshore Group* is located at 650 Dundee Road, Suite #330.
- *Great Computer Solutions* is located at 707 Skokie Boulevard, Suite #105.

### Automated Water Meter Project

During the first five weeks of installations, 872 meters were replaced with another 667 replacements scheduled.

Postcards have been mailed to customers in Billing Zone 1 and 2 and a portion of Billing Zone 3. These postcards outline the necessary steps to schedule an appointment for their meter to be replaced. Meter replacements can be scheduled after a customer receives a postcard. Meter replacement appointments are scheduled in 2-hour windows but take approximately 30 minutes to complete. Information on the Automated Water Meter Project is available on the Village's website at: <https://www.northbrook.il.us/1154/Automated-Water-Meter-Project>

### ComEd Vegetation Management Herbicide Treatment Notice

ComEd will be performing transmission herbicide treatment within the right of way that is anticipated to take place May through July. These efforts are part of ComEd's ongoing maintenance program to ensure system reliability by reducing the risk of outages caused by vegetation interfering with power lines. Work will be conducted by qualified herbicide applicators

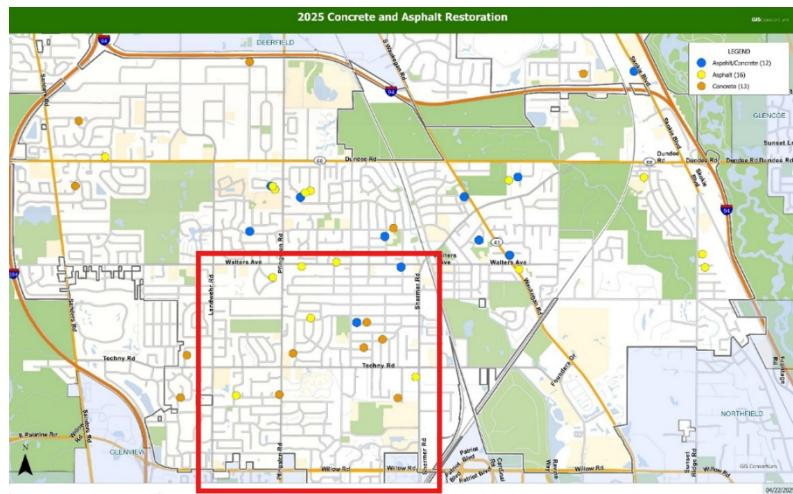
contracted by ComEd, with oversight provided by supervisors and general foremen to ensure all work is performed safely and in accordance with best practices. ComEd has already notified any affected customers and property owners directly.

Notices include information about the planned work, available dispute resolution procedures, contact information for a utility representative, and details on how to appeal the activity through the Illinois Commerce Commission. Circuit maps and common addresses affected by the work are also available at the local municipal office. For more information on ComEd's vegetation management program and tree planting guidelines near power lines, please visit <https://www.comed.com/safety-community/safety/trees-power-lines>. If you have additional questions, please contact ComEd 800-Edison-1 (800-334-7661).

### **Spring Concrete and Asphalt Restoration**

The Village of Northbrook has begun concrete and asphalt restoration work at various locations throughout the community, with completion anticipated by mid-June. This work focuses on repairing and restoring damaged roadways, curbs, driveways, and sidewalks to improve neighborhood appearance and extend the life of the Village infrastructure. Public Works crews will progress from west to east across the Village, following the restoration map provided below. The work will be conducted in two phases: a prep crew will first excavate and prepare each site, followed by a restoration crew to complete concrete and/or asphalt pouring and final surface work. Concrete restoration typically takes about five days per location, while asphalt restoration is generally completed in one day.

Public Works crews are continuing restoration work in the area between Landwehr and Shermer Roads, and between Walters Avenue and Willow Road, as shown in the restoration map below. So far, crews have completed three concrete and three asphalt restoration sites, with anticipated completion of work in this area by Friday, May 16. Residents and businesses adjacent to restoration areas will receive a notification letter or door hanger the day before work begins. If a restoration impacts driveway access, Village staff will contact the property owner directly to coordinate the work. Restorations near schools will be closely coordinated with school officials to minimize disruption. For work occurring along major roads, such as Waukegan Road, traffic control will be in place, and advance notice will be shared through the Village's website and social media outlets.



## **Slow Mow May**

As part of the 2025 program and in conjunction with the Village's CAP plan, the Public Works Center and Fire Station 10 have been identified for participation in the Slow Mow May program. With this program, mowing frequency is reduced to 2–3 times during the month of May vs. a traditional weekly or multiple times weekly (depending on rain and grass growth rate). Signs indicating the facilities participation in the program have been put up at each site.



For additional information regarding this initiative, please visit the Village website here: <https://www.northbrook.il.us/1177/Slow-Mow-May>.

## **Request for Qualifications - Retail Opportunity at Metra Station**

The Village is inviting proposals from interested business owners or organizations to operate a grab-and-go commuter coffee shop, or similar retail concept, at the downtown Northbrook Metra Station. This is a great opportunity to serve the community and commuters in a high-visibility location. A Request for Qualifications (RFQ) was released on April 17. Submissions are due by 10 AM on June 10. The initial Sub-Lease Agreement is estimated to begin in September or October, pending final approval and execution of the agreement by the Village Board. For questions about this RFQ, please contact Julie Gray, Assistant Director of Public Works, at [Julie.Gray@Northbrook.il.us](mailto:Julie.Gray@Northbrook.il.us). To learn more about this opportunity and view other open bids and proposals, please visit: <https://www.northbrook.il.us/1019/Bids-and-Proposals>.