



WEEKLY MANAGER'S REPORT

WEEK ENDING MAY 16, 2025

Meetings of the Village Board

There are no meetings of the Village Board next week.

Activity Reports

Police Bulletin: The weekly police bulletin has been updated for the week ending on [May 16, 2025](#).

Save the Date

2025 Spring Tree Giveaway - Thursday, May 22, 4–6:30pm

Northbrook residents can pick up free native tree saplings—like Sugar Maple, Red Oak, and White Pine—on Thursday, May 22, 4–6:30 PM, in the Village Hall's back lot. [Event details can be found here](#).

Memorial Day Parade – Monday, May 26, 10:30 a.m.

Memorial Day Parade participants will gather at 10am in front of Greenbriar School (2195 Cherry Ln). The parade begins at 10:30am and proceeds east on Cherry Lane, ending around 11:30am with a ceremony at Village Green Park. More details are available [here](#).

Northbrook Climate Action Day - Saturday, June 7, 10am-2pm

The Sustainability Commission is excited to celebrate World Environment Day with Northbrook Climate Action Day resource fair behind Village Hall (1225 Cedar Ln)! Explore the Village Hall demonstration garden and connect with experts, sharing valuable information on sustainability. [Click here for more information](#).

Updates

2024 Tree City USA Award

Northbrook has been named as a 2024 Tree City USA by the Arbor Day Foundation for the Village's commitment to planting, growing, and maintaining trees for the community. The Tree City USA program, run by the Arbor Day Foundation, recognizes cities and towns that meet specific criteria for their urban forestry efforts. Learn more at [arborday.org](#).

Metra Closure at Shermer Road Continues

On Monday, May 12, Metra closed the crossing on Shermer Road, between Meadow Road and

Walters Avenue to make essential repairs. The closure also impacts pedestrians and bike lanes. Next week, Metra will remove and replace the track panels as appropriate along with asphalt work and pavement markings to restore the roadway. The crossing is scheduled to reopen to traffic on May 21.

Northbrook Downtown Streetscape and Infrastructure Improvements

Significant progress continues on the Northbrook Downtown Streetscape and Infrastructure Improvements as work began on brick seat walls at the northwest corner of Meadow Road and Shermer Road with the brick seat wall adjacent to Graeters expected to start next and both are anticipated to be completed next week. As portions of infrastructure work is completed, a priority to improved accessibility to businesses. Irrigation system installation begins Monday, May 19 and landscaping work will follow with completion by month end.

The majority of sidewalk removal and replacement is on track to be completed Friday, May 23. Security/crash bollards are expected to ship the first week of June and be installed following their arrival. As such, some sections of concrete/sidewalk will be delayed due to the installation of these bollards or will receive temporary concrete which will be removed for the installation of the bollards. The project is expected to be substantially complete in mid-June.



Cook County Roadway Construction Projects

As of Thursday, April 10, the Cook County Department of Transportation and Highways has begun resurfacing work for the three projects within the Village.

Project Locations and Updates

- **Landwehr Road (Hampton Court in Glenview to Dundee Road)**
 - Completed work for this location includes installation of inlet filters, sidewalk saw cuts, and silt fence installation.
 - Next week, the County anticipates continuing sidewalk construction and resurfacing work.
- **Sunset Ridge Road (Lake Avenue in Glenview to Skokie Boulevard)**
 - Completed work for this location includes installation of inlet filters, sidewalk saw cuts, silt fence installation, storm sewer work, and pavement milling.
 - Next week, the County anticipates continuing sidewalk construction and resurfacing work.
- **Walters Road (Landwehr Road to Pfingsten Road)**
 - Completed work for this location includes installation of inlet filters, sidewalk saw cuts, silt fence installation, storm sewer work, and pavement milling.

- Next week, the County anticipates continuing sidewalk construction and resurfacing work.

Walking/Biking Path Repairs on Founders Dr – Week of June 13

Starting the week of June 13 (weather permitting), Public Works crews will begin asphalt repairs along the walking/biking path on Founders Drive, between Kamp Drive and Techny Road. Crews will grind down uneven areas and repave them with new hot mix asphalt. Grinding work will take place first followed by asphalt paving at all locations. This project is expected to take approximately one week.

Automated Water Meter Project

The Village of Northbrook has reached 10% of the meters being installed since work began on April 22 with 1,400 replacement meters have been installed. Information on the Automated Water Meter Project is available on the Village's website at:

<https://www.northbrook.il.us/1154/Automated-Water-Meter-Project>

Building Permit Activity

Application Received for:

- 794 Skokie Boulevard for a commercial alteration for a new food service establishment Serious Sanji.
- 778 Skokie Boulevard for alterations to the *Option Care Health* facility.

Business License Activity

We are excited to share that nearly 400 businesses have successfully renewed their business licenses using our new system. Staff have really worked with customers to streamline the process and assist them during the transition. We will be sending notices to about 30 businesses that have yet to renew their 2025 business license and failure to do so will result in a violation pursuant to the Municipal Code.

Recent Business License Applications Received:

- Decal Solutions Unlimited, Inc. located at 1910 Raymond Drive.
- Lux Lane Motors, located at 3178 Doolittle Drive.

National Police Week

The Village honors the Northbrook Police Department and the men and women in law enforcement who put their lives on the line every day. The commitment and dedication to ensuring the safety of the community is recognized as well as each officer and employee of the Northbrook Police Department for their professionalism, compassion, and strength which does not go unnoticed.

As part of National Police Week, Chief Ustich and the Northbrook Police Department hosted a memorable evening on May 15 to honor Northbrook Police Officer. This special event was an opportunity to recognize the exceptional dedication, courage and commitment our officers show every day in keeping our community safe.

Personnel Update

Congratulations to the following employees who are retiring this month:

- Firefighter/Paramedic Joe Knebl – hired on March 9, 2001, and retiring on May 18, 2025,

after more than 24 years of service.

- Engineer/Paramedic Greg Hojek – hired on May 1, 1995, and retiring on May 16, 2025, after 30 years of service.
- Captain Kris Gray – hired on May 12, 1998, and retiring on May 24, 2025, after 27 years of service.

The Village congratulates FF/PM Knebl, Engineer/PM Joject and Captain Gray on their service. In preparation for these retirements, this week, Fire Lt. Brad Puntney was promoted to the rank of Fire Captain. Brad began his career with the Village in 2012 as a Firefighter/Paramedic and was promoted to Lieutenant in 2022. Also on May 16, FF/PM Ted Peters was promoted to Fire Lieutenant. Ted began his career with the Village in 2009 as a Firefighter/Paramedic.

This week, the Village welcomed Joyce Drees as the new Records Retention Specialist working in the Village Manager's Office. Joyce comes to us with over 25 years of records experience at W.W. Grainger, Inc.