



# WEEKLY MANAGER'S REPORT

**EARLY THANKSGIVING EDITION FOR THE WEEK ENDING NOVEMBER 28, 2025**

*Village Offices are closed November 27 & 28 for the Thanksgiving Holiday*

## *Meetings of the Village Board*

- There are no meetings of the Village Board next week.

## *Activity Reports*

**Police Bulletin:** The weekly police bulletin has been updated for the week ending on [November 28, 2025](#).

## *Save the Date*

### **WaterSmart Open Houses**

- Village Hall – Board Room

The Village is hosting several Open Houses for residents to learn about using the new WaterSmart Customer Portal at Village Hall on:

- Tuesday, December 2 from 2-3 p.m.
- Wednesday, December 3 from 2:30-3:30 p.m.
- Thursday, December 11 from 6-7 p.m.

Attendees can learn how to register, key portal features, and ways to customize WaterSmart to fit your needs and reduce unnecessary water use. These meetings are intended for anyone who has already registered as well as those who need assistance getting started! Please bring your water account number to the meeting along with your personal smartphone, tablet, or laptop for on-site setup assistance.

### **Coat Off Your Back & Toys for Tots Donations**

The Village is partnering with the Northbrook Rotary for their annual “Coat Off Your Back” drive and the U.S. Marine Corps “Toys for Tots” annual toy collection drive as well.

Donate winter coats and new toys at the Police Department (1401 Landwehr Rd), Fire Station 11 (740 Dundee Rd), or Village Hall (1225 Cedar Ln) now through mid-December.

## *Updates*

**Village Strategic Plan Online Participation Extended to December 19**

The Village has provided additional time to the community to participate online in the Village's first-ever Strategic Plan. Please take time to fill out the online survey and share your vision and ideas for the future of Northbrook through December 19. Click here - [Strategic Planning website](#) - to get started!

### **Concrete Street Patching Improvements Project Completed for 2025**

The Village's contractor has completed all calendar year Concrete Street Patching Improvements with operations resuming in the Spring of 2026 to replacing concrete panels within a designated area of the Charlemagne Subdivision.

### **Shermer Road Corridor Improvements**

During the week of November 24, the contractor continued work on Shermer Road between Willow Road and Walters Avenue, including removing and replacing concrete panels in the center lane from Techny Road to Walters Avenue. Crews also continued installing mast arms for lighting and signals near Sherman Drive. In the Metra Lot, the contractor removed existing pavement and curbs for the driveway aprons and began pouring new concrete aprons. This work will require closing some entrances through the end of November.

Substantial completion of the roadway and side-path work is expected during the week of December 8. Work on the Metra Lot improvements, median plantings, and tree planting will begin in the Spring of 2026, with anticipated completion by Memorial Day.

### **Public Works Fleet Division Outfitting New Ambulance 11**

The Fleet Division of Public Works has completed the upfitting of Ambulance 11 (aka Unit 67) for service. The new ambulance passed its inspection by the Illinois Department of Health, and the ambulance was placed into service on Monday, November 24. The Fleet Division will now begin the process of converting Ambulance 10R (Unit 64) to the Fire Department's Dive Rig.

### **Snow and Ice Control Operations**

In preparation for potential snowfall starting predicted for this coming Saturday, Public Works crews are monitoring the forecast and prepared to begin early winter operations. Continue reading to learn more about what Public Works when winter weather is predicted.

- Street Plowing and salting begins whenever accumulating snow, sleet, ice or freezing rain are imminent and could be potentially hazardous to the community. Depending on the event, seven salt trucks typically start with more being added if accumulations reach 1.5 to 2 inches. Plowing and salting will continue until the event ends with the goal being to plow and salt all roads within four to six hours after snowfall stops. Learn more about street plowing on the [Street & Roadway Plowing page](#) on the Village website.
- Sidewalks are cleared as soon as possible after street plowing begins. Clearing typically takes place concurrently with street plowing or as soon as possible after the snowfall event stops. Learn more about sidewalk clearing on the [Sidewalk Plowing page](#) on the Village website.
- Commuter lots are cleared as soon as possible following a snowfall event with the goal being to keep the lots as open as possible during and after an event. Learn more about commuter lot clearance, on the [Municipal Facilities and Commuter Lot page](#).

The Village's Public Works Department team removes snow and ice from approximately 125 center lane miles of roadway owned by the Village of Northbrook as well as at municipal parking lots and adjacent walkways. Snow and ice control operations are prioritized to first plow and

salt roadways, followed by parking lots, and lastly to plow public sidewalks (it is noted that Public Works also plows “arterial” public sidewalks that are used by children to get to school, commuters to get to the train station, and the public for shopping and recreational purposes).

The 125 center lane miles of roadway translates into approximately 539 plow lane miles – or about the same distance as driving from Northbrook to Buffalo, New York. Plow lane miles are an accurate measure of the distance that Public Works crews plow because streets require multiple passes with the snowplow to clear the full width of the road for travel. Wider arterial streets can take significantly more passes to clear.

It is the goal of the Public Works team to maintain all roadways in a safe and passable condition for the duration of winter storms. The Village strives to have all streets cleared curb to curb and salted within 4 to 6 hours after a snowfall has ended. Parking lots, municipal facilities, and sidewalks are completed during snow and ice events as staffing levels and weather conditions allow. To learn more about the Village's Snow & Ice Control Program, see this [presentation](#).

### **Reminder that Fall Leaf Clean Up with Gas Powered Leaf Blowers Extended**

In October, the Village Manager extended the use of gas-powered leaf blowers for the fall of 2025 by an additional month through December 31, 2025, due to weather conditions and temperatures that delayed leaves falling. This determination allows residents, commercial landscapers, and public entities sufficient time to remove/clean up leaves once they have fallen and was in accordance with the Municipal Code seasonal restrictions that prohibit the use backpack and handheld portable gas-powered leaf blowers except during the spring (between April 1 to April 30) and fall (between October 1 to November 30) each year. The Municipal Code provides for the village manager to waive enforcement of the prohibition on gas-powered leaf blowers in limited circumstances such as weather.

### **Thanking our Employees**

Thanksgiving most often reminds me that exceptional people work for the Village of Northbrook. With snowfall predicted this weekend, I know that weekend plans are changing for many of our public works employees who will report to work at a time to be determined, based upon Saturday's weather. Regardless of weather, 69% of our 270+ employees are part of a 24/7/365 workforce; they ensure our community's safety as first responders, and deliver safe drinking water, and plow snow, and work away from the public eye supporting a complex infrastructure which makes these services possible. As we celebrate Thanksgiving, I want to give thanks and express my gratitude to each employee of the Village. You each make Northbrook an amazing place. I appreciate you. Thank you for carrying out the important work of local government.