



WEEKLY MANAGER'S REPORT

WEEK ENDING DECEMBER 5, 2025

Meetings of the Village Board

Tuesday, December 9, 2025

Committee of the Whole Meeting – 6:00 p.m. in the Terrace Room
Village Board Regular Meeting – 7:30 p.m. in the Board Room

Activity Reports

Police Bulletin: The weekly police bulletin has been updated for the week ending on [December 5, 2025](#).

Save the Date

WaterSmart Open Houses

Village Hall – Board Room

Please join the Village for its final Open House of the year for residents to learn about using the new WaterSmart Customer Portal at Village Hall on Thursday, December 11 from 6-7 p.m. Attendees can learn how to register, key portal features, and ways to customize WaterSmart to fit your needs and reduce unnecessary water use. Please bring your water account number to the meeting along with your personal smartphone, tablet, or laptop for on-site setup assistance.

Coat Off Your Back & Toys for Tots Donations

The Village is partnering with the Northbrook Rotary for their annual “Coat Off Your Back” drive and the U.S. Marine Corps “Toys for Tots” annual toy collection drive as well. Donate winter coats and new toys at the Police Department (1401 Landwehr Rd), Fire Station 11 (740 Dundee Rd), or Village Hall (1225 Cedar Ln) now through mid-December.

Updates

Village Strategic Plan: Online Participation Until December 19

The Village has provided additional time to the community to participate online in the Village’s first-ever Strategic Plan. Please take time to fill out the online survey and share your vision and ideas for the future of Northbrook through December 19.

Click here - [Strategic Planning website](#) - to get started!

Initial Round of Water Meter Project Notices Mailed – November 26, 2025

An initial round of 355 letters has been mailed to customers who have not yet scheduled their water-meter replacement. These customers have already received the three postcards sent by Veregy, as well as follow-up calls from both Veregy and the Village. The letter instructs customers to schedule their replacement appointment by December 16, 2025. A second letter will be mailed on December 17 to any customers who still have not scheduled their appointment. To avoid disruption to water service, customers are strongly encouraged to schedule their meter replacement as soon as possible. Under Section 27-34(b) of the Municipal Code, customers are required to provide access to their water meter for reading, testing, or replacement.

Snow and Ice Control Operations

The Public Works Department conducted snow and ice control operations on Saturday, November 29 through Sunday, November 30 and again on Monday, December 1 through Tuesday, December 2. During the weekend event Public Works crews utilized 628 tons of salt and 2,016 gallons of calcium chloride. During Monday night's storm, 316 tons of salt were used and 1,050 gallons of calcium chloride. In advance of snow predicted for Monday, December 8, Public Works crews will be pre-treating roadways with organic de-icing material on Friday, December 5.

Pothole Patching Cycle – Began Week of December 1, 2025

Despite the winter weather, the Public Works Department began a cycle of pothole patching this week. Through this cycle, Public Works crews will systematically work their way through the community patching potholes. Should a resident or business be aware of a pothole on a Village roadway, they can report it through the [GoGov work order system](#) or by contacting the Public Works Department at 847-272-4711 or. It is important to remember that some major arterial roads such as Dundee Road, Waukegan Road, Sanders Road, or Sunset Ridge Road are owned and maintained by the Illinois Department of Transportation or Cook County Department of Transportation and Highways.

Shermer Road Corridor Improvements

The Village's contractor, ALamp will be working to complete hot mix asphalt patching at various sidewalks for the winter as well as lighting work at Shermer and Sherman Roads. Following these operations, work will pause for the winter and resume in the spring as weather allows. Target completion date for the project is May 22, 2026. During the winter, the contractor will continue to maintain barricades and the construction site. Residents or businesses with questions or concerns can contact Project Manager Michael Weller at 847-272-4711 for assistance.

Storm Sewer Cleaning

For Fiscal Year 2025–2026, Public Works crews cleaned a total of 1,082 feet of storm sewer this week, bringing the total feet of sewer cleaned this fiscal year to 233,720. With that, 204 of

the Village's 2,715 storm inlets, and 445 of 4,561 catch basins. This work is an essential part of the Village's stormwater management program. Regular inlet and catch basin cleaning help to prevent debris from entering the storm sewer system and creating blockages that can cause flooding.

Employee News

Please join us in welcoming the newest members of the Northbrook Police Department, Jessica Ramirez and Alex Bernadino. Jessica brings prior experience in law enforcement and will begin field training soon. Alex will start the police academy in January as he begins his path into the profession.

